

**IN THE SUPERIOR COURT OF DEKALB COUNTY  
STATE OF GEORGIA**

**STATE OF GEORGIA**

**vs.**

**DEFENDANT**

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**INDICTMENT NUMBER**

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**ADMINISTRATIVE ORDER FOR TEMPORARY ADMINISTRATIVE  
CLOSURE/HOLD OF CRIMINAL CASES IN BENCH WARRANT STATUS**


The District Attorney and Clerk have requested an order administratively closing all non-capital felony criminal cases in bench warrant status.

The Clerk of Court is directed to identify any criminal felony case, excluding capital felony cases, where all defendants are in open bench warrant status.

A copy of this Order is to be placed into each affected case file. For each such case a disposition of "Temporary Administrative Closure" shall be entered into the docket of this court. The Clerk is authorized to remove each affected file from the file room and place it in secure storage.

This action does not close or terminate a case. If the Defendant is brought into the jurisdiction of the court, the case may be re-opened at the request of the District Attorney.

**IT IS SO ORDERED** this 1st day of January, 2025.

  
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Honorable Shondeana C. Morris  
Chief and Administrative Judge  
DeKalb County Superior Court  
DeKalb Judicial Circuit