

IN THE SUPERIOR COURT OF DEKALB COUNTY

STATE OF GEORGIA

PLAINTIFF

*
CIVIL ACTION FILE NUMBER
*

*

vs.

DEFENDANT

4th STANDING ORDER REGARDING IN FORMA PAUPERIS FILINGS

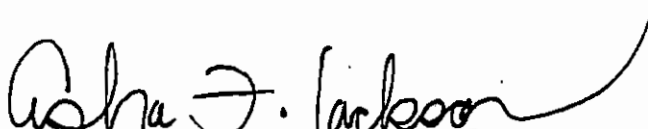
It appears to the Court that the orderly conduct of its business requires the establishment of a further standing order for Poverty Affidavits, and the same having been developed and adopted by the Court, it is therefore **ORDERED** that any litigant who asserts an inability to pay any fees or costs which would normally be assessed to pursue a court action shall complete a detailed Affidavit of Poverty as required by OCGA §9-15-2.

The following documents must accompany the Affidavit of Poverty: a copy of the party's most recent bank statement and copies of the two most recent paychecks or disability checks. In lieu of a bank statement, a copy of a utility bill, cable bill, and cell phone bill can be provided. **The party presenting the documents described above shall strike out the full date of birth and social security number and all but the last four digits of any account numbers appearing on the documents.** If one of the required documents cannot be included, an explanation for its absence must be provided in writing.

The Affidavit of Poverty and the supporting documents listed above should be attached to the unfiled petition or complaint and submitted to the Office of the Clerk of Superior Court. Staff in that office will forward all of the information to chambers for judicial review. Affidavits of Poverty without all of the required supporting documentation may not be considered.

IT IS SO ORDERED.

This 1st day of January, 2019.



Honorable Asha F. Jackson
Chief and Administrative Judge
DeKalb County Superior Court
Stone Mountain Judicial Circuit